



THE OHIO STATE UNIVERSITY

STATISTICS: 1450.02 (17067) INTRODUCTION TO THE PRACTICE OF STATISTICS SUMMER 2025

Course Overview

Instructor and Office Hours

Professor Laura Jones

Email – jones.5810@osu.edu

***Please do not send emails to jones.5810@buckeyemail.osu.edu. It will be sent to my student account and may result in a delayed response.**

Office Hours: Office hour appointments will be held via Zoom as needed. Please email me at least 24 hours in advance of the day you would like to meet. All meetings will be held in the following Zoom space.

Virtual Hours via CarmenZoom

Link:

Meeting ID:

Passcode:

Teaching Assistants

There are two teaching assistants working with the course. You will get acquainted with them during your synchronous recitation.

Recitation Day and Time	Location	Teaching Assistant	Contact Information
Thursday 12:00 pm – 1:05 pm	CarmenZoom	Hongying Li	li.14067@osu.edu
Thursday 1:20 pm – 2:25 pm	CarmenZoom	Alex Nguyen	nguyen.2119@osu.edu

Course Description

Algebra-based introduction to data analysis, experimental design, sampling, probability, inference, and linear regression. The inference practices will involve confidence intervals and hypothesis tests for a population mean (both with sigma known and unknown) and a population proportion, the difference between 2 population means and 2 population proportions, paired data, and the Chi-square test of independence. Emphasis will be put on applications, statistical reasoning, and data analysis using statistical software. This 3-credit hour course expects all students to have completed a baccalaureate-level mathematics course.

Please note that the method of delivery for lecture is asynchronously online while the recitation will meet synchronously online.

Your Support System

1450.02 Coordinator and Instructor Professor Jones keeps all STAT 1450.02 students abreast of updates and important developments with the course along with managing the overall course structure with instructional resources and lecture presentations.

Weekly announcements will be sent out via Carmen. It is very important that you stay up to date on their details.

Teaching Assistants The TAs will use weekly recitations to reinforce and extend content covered in lecture. Students are expected to be active participants in these sessions.

Tutors The TAs and Professor Jones will provide support through Zoom appointments. The best time to reach the TAs will be before or after your scheduled recitation. For other appointments, please reach out at least 24 hours in advance of the time you would like to meet.

The Statistics Department (Cockins 404) does keep a list of private tutors if necessary. Students currently enrolled in a statistics course offered by the Ohio State Department of Statistics may contact Jean Scott, Statistics Program Coordinator, about hiring a private tutor. She can be reached at 614-688-5913 or scott.961@osu.edu.

Course Goals and Learning Outcomes

This course satisfies the General Education foundation requirement in *Mathematical and Quantitative Reasoning or Data Analysis* which has the following goals and expected learning outcomes:

Goals: Successful students will be able to apply quantitative or logical reasoning and/or mathematical/ statistical methods to understand and solve problems and will be able to communicate their results.

Expected Learning Outcomes (ELOs): Successful students are able to:

- 1.1 Use logical, mathematical and/or statistical concepts and methods to represent real-world situations.
- 1.2 Use diverse logical, mathematical and/or statistical approaches, technologies and tools to communicate about data symbolically, visually, numerically and verbally.
- 1.3 Draw appropriate inferences from data based on quantitative analysis and/or logical reasoning.
- 1.4 Make and evaluate important assumptions in estimation, modeling, logical argumentation and/or data analysis.
- 1.5 Evaluate social and ethical implications in mathematical and quantitative reasoning.

This course also satisfies the Legacy General Education requirement in *Data Analysis*. which has the following goals and expected learning outcomes:

Goals: Students develop skills in drawing conclusions and critically evaluating results based on data.

Expected Learning Outcomes:

1. Students understand basic concepts of statistics and probability.
2. Students comprehend methods needed to analyze and critically evaluate statistical arguments.
3. Students recognize the importance of statistical ideas.

This course will satisfy the above Expected Learning Outcomes by exposing students to a range of statistical approaches from introductory analysis to inference. Students will be able to explore these ideas in low stakes settings and demonstrate their understanding in high stakes settings. As much as possible, real-world data and figures will be applied to bridge the gap between classroom and practical application.

Required Course Materials

Textbook and Online System

The textbook and courseware for this course is being provided via CarmenBooks. Through CarmenBooks, students obtain publisher materials electronically through CarmenCanvas, saving them up to 80% per title. The fee for our material is included as part of tuition and is listed as CarmenBooks fee on your Statement of Account. In addition to cost-savings, materials provided through CarmenBooks are available immediately on or before the first day of class. There is no need to wait for financial aid or scholarship money to purchase your textbook.

Moore, Notz, and Fligner • *The Basic Practice of Statistics* • 9th • Macmillan • ISBN:9781319344641

Unless you choose to opt-out of the program, you do NOT need to purchase any materials for this course at the bookstore. You can access your textbook from the CarmenBooks links in both the global CarmenCanvas menu and the navigation menu for this course.

For more information on the CarmenBooks program, [please visit the CarmenBooks website](#).

If you wish to opt out, you will see a button to do so when you launch the materials on your CarmenBooks shelf. You have until the second Friday of any session to opt-out, but the course materials are required, and you will have to purchase them independently if you do so.

If you rely on assistive technology or need an accessibility accommodation for the digital materials provided via CarmenBooks, please contact the Alternative Media team in Student Life Disability Services at slds-altmedia@osu.edu.

STUDENT REGISTRATION INSTRUCTIONS

- Log into STAT 1450.02 through Carmen.
- Click on “MacMillan Higher Education” in the left navigation panel.
- Click the Achieve link (note: if you encounter an error message or blank screen, you will need to adjust your browser settings and/or disable pop-up blockers).
- Agree to Macmillan Learning terms of use and end user agreement.
- You are now enrolled in the course and can access future assignments through the Carmen links.
- To access your e-book, select the down arrow next to your name in the upper right corner or use the embedded e-book on the left side panel of the Achieve course.
- **Need Help?** The technical support team can be reached by phone, chat, or by email via the Student Support Community. To contact support, please open a service request by filling out the webform:
<https://macmillan.force.com/macmillanlearning/s/contactsupport>

Recitation Device

For your weekly recitation, you must log in to Zoom with a device that is compatible with the JMP software (see necessary equipment under course technology below) to complete the assigned activity. Within 5 minutes of the conclusion of the session, you must submit the activity online via Carmen. You will be expected to enable your webcam and microphone to fully engage in group work.

JMP

JMP is the statistical software for this course. JMP is free via the following:

Request it through the university at <https://ocio.osu.edu/software/directory/slwin>
OR
Go to https://www.jmp.com/en_us/academic/jmp-student-edition.html
Click on "Get JMP for free!"
Follow the remaining registration steps

Highly Recommended Materials

Texas Instruments 84 (or higher) Graphing Calculator. Note that at least a basic calculator is required.

Course Technology

For help with your password, university e-mail, Carmen, or any other technology issues, questions, or requests, contact the OSU IT Service Desk. Standard support hours are available at <https://ocio.osu.edu/help/hours>, and support for urgent issues is available 24/7.

- **Self-Service and Chat support:** <http://ocio.osu.edu/selfservice>
- **Phone:** 614-688-HELP (4357)
- **Email:** 8help@osu.edu
- **TDD:** 614-688-8743

Baseline Technical Skills Necessary for Online Courses

- Successful students will possess basic computer and web-browsing skills
- Students will be familiar with navigating Carmen
- Students will need to be proficient with the MS Office Suite (in particular Word and PowerPoint)

Necessary Technology Skills for this Specific Course

- CarmenZoom text, audio, webcam, and screen share. If you need technical assistance, either call 614-688-HELP, or refer to the online instructions:
<https://resourcecenter.odee.osu.edu/carmenzoom>
- Use of *Achieve*, which you must purchase (see above). If you need technical assistance, either call tech support at 1-800-936-6899 or fill out the form located at
<https://macmillan.force.com/macmillanlearning/s/contactsupport>

Necessary Equipment

- Computer: Mac or PC
 - For specific system requirements, please see
https://www.jmp.com/en_us/support/system-requirements.html
- Internet Browser: Chrome
- Robust high-speed internet connection
- Webcam: built-in or external webcam, fully installed
- Microphone: built-in laptop or tablet mic or external microphone
- [Microsoft Office 365 ProPlus](#) - All Ohio State students are eligible for free Microsoft Office 365 ProPlus through Microsoft's Student Advantage program. Office 365 is installed within your BuckeyeMail account. Full instructions for downloading and installation can be found <https://ocio.osu.edu/kb04733>.
- All Ohio State students have access to [Adobe Creative Cloud](#) as part of the university suite of [tech tools and programs](#).

Grading

Grades — The following is the **ONLY** credit that will be offered. Please refrain from asking for additional work as a means to boost your grade. This is unfair to offer to 1 student and is impractical to offer to the whole class.

Assignment or Category	Percentage
Midterm (Tues, July 1 st , 5:00 pm – 7:00 pm through Carmen)	31%
Final Exam (Tues, July 29 th , 5:00 pm – 8:00 pm through Carmen)	32%
Participation in Virtual Learning Environment (5% Recitation Activities, 1% Recitation Surveys, and 5% Checkpoints)	11%
Homework Assignments (11 total, 1.67% each, 2 are dropped)	15%
Quizzes (7 total, 1.83% each, 1 is dropped)	11%
Extra Credit – LearningCurve via Achieve (+0.105% for each chapter activity completed by meeting the target score)	2%
Total	102

According to the weights above, Carmen will calculate your final grade as follows:

Final Grade = 0.31(Midterm%) + 0.32(Final Exam%) + 0.05(Recitation Activity%) + 0.01(Recitation Survey%) + 0.05(Checkpoint%) + 0.15(HW%) + 0.11(Quiz%)

Recitation Activities: Weekly recitation activities (**due on Thursdays**) are your first attempt at the material and therefore are **graded based upon completion and good faith effort**. Do your best while working through them. It is an opportunity to begin to think through the material in a group setting. **They will be due at the conclusion of your scheduled recitation time via Carmen, but note that you will ONLY earn credit if you attend and participate in the entire synchronous session and submit the activity.**

Recitation Surveys: For each recitation activity, there will be a corresponding participation survey. These surveys are meant to gauge your comfortability with the content and the effectiveness of your group work. **They will be due by 11:59 pm the day after your scheduled recitation.**

Checkpoints: Checkpoints will be strategically placed at the end of lecture content. They serve as knowledge checks to ensure you are following along with the material. They can be found in the “Modules” tab of Carmen and are **graded mostly on completion, but a component will be dedicated to your accuracy. It is recommended that you complete them as you move through the content.**

Homework Assignments: Weekly homework assignments (**due Fridays**) are a chance for you to further explore the material, so they have **unlimited attempts**. If you do not give up on the problem, you can **attempt it as many times as you would like without penalty.**

Quizzes: Quizzes (**due Mondays**) have **1 attempt per question with a 1 hour and 30-minute time limit**. You can reference your notes, the textbook, or any other Achieve resources. Unlike homework assignments, you should feel confident with the material before taking the quiz since you are required to complete them independently.

LearningCurve Activities: For each chapter that we cover, there is a corresponding LearningCurve activity in Achieve. These optional activities are good for extra practice and allow you to earn extra credit. An activity is considered complete if you meet or exceed the target score.

Late Submissions: **NO LATE WORK IS ACCEPTED.** For extenuating circumstances, please contact Professor Jones (jones.5810@osu.edu) **BEFORE** the assignment deadline. If a request for an extension is received after 4 pm on the assignment due date, it will be considered one of your dropped assignments.

Multiple dropped assignments are worked into the system. They include: the lowest 2 homework assignments, the lowest quiz score, and the lowest recitation score (for each half of the semester).

The exact due dates for the above assignments are on the course calendar that is included at the end of this document and on the Carmen Homepage.

Exam Format

The format of both exams will include multiple choice and fill-in-the blank followed by short answer questions. To receive full credit, you must show appropriate work on the short answer questions including calculator functions and inputs. Please advise that we will only grade the work included on the exam. Scrap paper will not be accepted in addition to the exam submission.

Midterm: The duration of the exam will be 1 hour and 15 minutes. It will cover Chapters 1-6, 8, 9, 12, 13, and 15.

Final Exam: The duration of the exam will be 2 hours. It will be cumulative, but there will be an emphasis on the content you have not been tested on (ie Chapters 16-18, 21-23, and 25).

Exam Proctoring

Both course exams will be taken through Carmen, and they will be proctored via Honorlock. To use Honorlock for proctored exams, you will need:

- A desktop or laptop computer (not a tablet or phone)
- The Google Chrome browser with the Honorlock extension installed (<https://app.honorlock.com/install/extension>)
- A working webcam and microphone
- A stable internet connection
- A private testing room with a clear workspace, sufficient lighting, and minimal background noise

Honorlock will require you to enable your webcam so that a picture can be taken of your ID and a sweep of the room can be performed. You and your screen will be recorded throughout the exam process. Any open tabs will be closed, and no new ones will be allowed to be opened. No re-entry is allowed, which means that the test must be taken in one sitting.

Alternative Exam Appointments

Please advise that if you have a direct conflict with an exam date your exam alternative must be finalized at least 1 week prior to the scheduled exam time. Failure to meet this deadline may result in the inability to take the exam. Please direct conflicts to the course coordinator, Professor Jones (jones.5810@osu.edu).

Students may request alternative means of taking the exams at an approved proctoring center like the OSU Testing Center. The OSU testing center is located at 585 Student Academic Services Building, 281 West Lane Avenue, Columbus, Ohio 43210. Other approved centers can be found here: <https://www.ncta-testing.org/proctoring-network>. **Due to fairness and the timeliness of grading, you will be expected to schedule your alternative appointment prior to the normally scheduled exam time (not after).**

Choosing to proceed with Honorlock implies the student consents to having his or her exam environment viewed and recorded. If a student is concerned about this, s/he also has the

option to reserve a test taking room on campus. More information about reserving a room can be found here: <http://library.osu.edu/group-study-rooms-for-ohio-state-students-faculty-and-staff>.

Makeup Exams

Make-up exams will only be offered to those with extenuating circumstances if requests are received prior to missing the normally scheduled exam. Documentation of your absence may also be necessary.

Course Registration and Completion

Students should work with department staff on any ADD and SECTION changes. Students should contact Jean Scott (Cockins Hall 408A jscott@stat.osu.edu).

Date	Event
Friday, May 9 th	The last day to add a course without instructor's permission.
Friday, May 9 th	The last day to drop a class and receive a full refund.
<i>*Please note that students who are dropped for non-payment are not guaranteed re-enrollment.*</i>	
Friday, May 30 th	The last day to drop without a 'W' appearing on your record.
Friday, May 30 th	The last day to register for pass/non-pass or audit options.

Grading Scale

93–100: A
 90–92.99: A-
 87–89.99: B+
 83–86.99: B
 80–82.99: B-
 77–79.99: C+
 73–76.99: C
 70–72.99: C-
 67–69.99: D+
 60–66.99: D
 Below 60: E

Faculty Response

Instructor Feedback and Response Time

Grading and Feedback

Exam grades will be available within **7 days**.

E-mail

All course e-mail correspondence must be done through a valid OSU name.# account. Expect a 24-hour response time Monday – Friday when communicating with the TAs and Professor Jones (jones.5810@osu.edu). We are here to support you, but just not quite in a true “on-demand” sense.

Attendance and Participation

Course Delivery

Each week several lecture presentations will be posted in the “Modules” tab of the Carmen website. You are responsible for viewing the lectures and studying the material that is assigned each week. In addition to the lecture content, weekly assignments will be posted. You will be given ample time to complete the assignments.

The vast majority of the course can be completed asynchronously, meaning that you will be able to study materials and work on assessments according to your own schedule. To be successful in this course, I highly recommend that you develop your own schedule and stick to it.

The curriculum for this course has been primarily sub-divided into chapters. Each chapter will consist of Guided Notes, PowerPoints with recorded explanations, examples, and practice exercises. This quartet of resources replace common components of the lecture-recitation classroom-based learning experience. These resources even transcend traditional instruction since (for example) learning can occur both asynchronously (any time and any place) and in an “on-demand” capacity (i.e., the **PowerPoint lectures give you flexibility; you can choose to play the slideshow from the beginning, view the slides individually and listen to the recordings when needed, and scroll back and forth through the slides at your own pace**).

Just like with any tool, its value is not maximized when its usage is minimized. I encourage my students in traditional sections to attend class. Similarly, I expect you to access the resources at the beginning of each week. The topics within each chapter are further divided into discrete sections with succinct presentations.

This course is designed with the needs of distance learners in mind. The course content, instructional support services, weekly assessments, and communication with instructors can all occur online.

Student Participation Requirements

Because this is a distance-education course, your attendance is based on your online activity and participation. The following is a summary of everyone's expected participation:

- **Logging in: AT LEAST TWICE PER WEEK**
Be sure you are logging into the course in Carmen each week, including weeks with holidays or weeks with minimal online course activity. (During most weeks you will probably log in many times.) If you have a situation that might cause you to miss an entire week of class, discuss it with me *as soon as possible*.
- **Strategically Placed Checkpoints: REQUIRED AND COMPLETE THEM AS THEY APPEAR**
Each cluster of topics has a corresponding set of questions pertaining to the material presented. These items provide short, quick reviews of key concepts presented in the lectures. Completion and accuracy of your answers also accounts for 5% of the overall 11% of Participation in Virtual Learning.

Additional Policies, Resources, & Information

Accommodations for Extenuating Circumstances

Opportunities to Complete Assessments Beyond Initial Due Dates

The established windows of availability provide ample opportunity for administration and submission of all assessments. The inability to take any assessment must be supported with legitimate 3rd party documentation and the **request must be received before 4 pm on the assignment due date**.

Grade Appeals

The TA and I will be fair in evaluating your work. If you believe there is a discrepancy, then please describe the situation in writing and submit to both of us for review.

Student Responsibility

You are responsible for your learning. Distance courses afford flexibility in how you learn, but it is critical that you manage your time and invest a minimum of 9 hours weekly in this course. Please seek assistance in managing any non-academic responsibilities prior to any potential for under-performance.

Successful students perform a variety of positive academic behaviors like: reviewing Carmen twice a week, reviewing the weekly learning units the first half of each week, and completing all homework assignments and quizzes during the second half of each week.

Accessibility Accommodations for Students with Disabilities

The university strives to maintain a healthy and accessible environment to support student learning in and out of the classroom. If you anticipate or experience academic barriers based on your disability (including mental health, chronic,-or temporary medical conditions), please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with Student Life Disability Services. After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion.

If you are isolating while waiting for a COVID-19 test result, please let me know immediately. Those testing positive for COVID-19 should refer to the [Safe and Healthy Buckeyes site](#) for resources. Beyond five days of the required COVID-19 isolation period, I may rely on Student Life Disability Services to establish further reasonable accommodations. You can connect with them at slds@osu.edu; 614-292-3307; or slds.osu.edu.

Accessibility of Course Technology

This online course requires use of Carmen (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with me.

- Carmen Canvas
- Streaming audio and video
- Synchronous course tools

Religious Accommodations

Ohio State has had a longstanding practice of making reasonable academic accommodations for students' religious beliefs and practices in accordance with applicable law. In 2023, Ohio State updated its practice to align with new state legislation. **Under this new provision, students must be in early communication with their instructors regarding any known accommodation requests for religious beliefs and practices, providing notice of specific dates for which they request alternative accommodations within 14 days after the first instructional day of the course.** Instructors in turn shall not question the sincerity of a student's religious or spiritual belief system in reviewing such requests and shall keep requests for accommodations confidential.

With sufficient notice, instructors will provide students with reasonable alternative accommodations with regard to examinations and other academic requirements with respect to students' sincerely held religious beliefs and practices by allowing up to three absences each semester for the student to attend or participate in religious activities. Examples of religious accommodations can include, but are not limited to, rescheduling an exam, altering the time of a student's presentation, allowing make-up assignments to substitute for missed class work, or flexibility in due dates or research responsibilities. If concerns arise about a requested accommodation, instructors are to consult their tenure initiating unit head for assistance.

A student's request for time off shall be provided if the student's sincerely held religious belief or practice severely affects the student's ability to take an exam or meet an academic requirement and the student has notified their instructor, in writing during the first 14 days after the course begins, of the date of each absence. Although students are required to provide notice within the first 14 days after a course begins, instructors are strongly encouraged to work with the student to provide a reasonable accommodation if a request is made outside the notice period. A student may not be penalized for an absence approved under this policy.

If students have questions or disputes related to academic accommodations, they should contact their course instructor, and then their department or college office. For questions or to report discrimination or harassment based on religion, individuals should contact the Office of Institutional Equity.

Academic Integrity Policy

Policies for this Online Course

- **Quizzes and exams:** You must complete the exams yourself, without any external help or communication. Quizzes should also be completed on your own, but you do have the option to reference our course materials.
- **Homework, recitations, and checkpoints:** For these assignments, feel free to discuss ideas with others but make sure you are turning in your own work.

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever

committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc/>.

The Ohio State University's *Code of Student Conduct* (Section 3335-23-04) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the University, or subvert the educational process." Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the University's *Code of Student Conduct* is never considered an "excuse" for academic misconduct, so I recommend that you review the *Code of Student Conduct* and, specifically, the sections dealing with academic misconduct. <http://studentlife.osu.edu/csc/>.

If I suspect that a student has committed academic misconduct in this course, I am obligated by University Rules to report my suspicions to the Committee on Academic Misconduct. If COAM determines that you have violated the University's *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University. In short, if you are considering doing something that might be unethical, then resist and refrain from pursuing it. This will help you in college and well-beyond.

If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact me. Other sources of information on academic misconduct (integrity) to which you can refer include:

- The Committee on Academic Misconduct web pages ([COAM Home](#))
- *Ten Suggestions for Preserving Academic Integrity* ([Ten Suggestions](#))
- *Eight Cardinal Rules of Academic Integrity* (www.northwestern.edu/uacc/8cards.htm)

Student Academic Services

Student academic services offered on the OSU main campus:

<http://advising.osu.edu/welcome.shtml>.

Student Support Services

Student support services offered on the OSU main campus: <http://ssc.osu.edu>.

Other Student Resources

Mental Health

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily

activities. The Ohio State University offers services to assist you with addressing these and other concerns you may be experiencing. If you or someone you know are suffering from any of the aforementioned conditions, you can learn more about the broad range of confidential mental health services available on campus via the Office of Student Life's Counseling and Consultation Service (CCS) by visiting ccs.osu.edu or calling [614-292-5766](tel:614-292-5766). CCS is located on the 4th Floor of the Younkin Success Center and 10th Floor of Lincoln Tower. You can reach an on call counselor when CCS is closed at [614-292-5766](tel:614-292-5766) and 24 hour emergency help is also available 24/7 by dialing 988 to reach the Suicide and Crisis Lifeline.

Statement on Title IX

Title IX makes it clear that *violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories (e.g., race)*. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleix.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleix@osu.edu

Diversity

The Ohio State University affirms the importance and value of diversity in the student body. *Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them.* We are committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters sensitivity, understanding, and mutual respect among each member of our community; and encourages each individual to strive to reach his or her own potential. Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.

Weather or Other Short-term Closures

Unless otherwise announced by the university, online or distance-learning classes will occur as scheduled.

Copyright Policy

The materials used in connection with this course may be subject to copyright protection and are only for the use of the students officially enrolled in the course for the educational purposes associated with the course. Therefore, you are NOT permitted to copy, retain, or disseminate course materials online or to any individual.

Disclaimer

This syllabus should be taken as a reliable guide for the course content. However, you cannot claim any rights from it, and we reserve the right to change due dates or the methods of grading and/or assessment if necessary. Any changes will be communicated to you through official course announcements.

Major Tuesday Assessments

Date and Time		Location	Assessment
Tuesday, July 1 st	5:00 pm – 6:15 pm	Carmen	Midterm
Tuesday, July 29 th	5:00 pm – 7:00 pm	Carmen	Final Exam

Course Schedule

Week	Dates	Content	Assignments
1	Tues 5/6 – Sun 5/11	Chapters 1 & 2	
2	Mon 5/12 – Sun 5/18	Chapter 3	HW 1 Due Fri 5/16
3	Mon 5/19 - Sun 5/25	Chapters 4 & 5	Quiz 1 Due Mon 5/19 HW 2 Due Fri 5/23
4	Mon 5/26 – Sun 6/1	Chapter 6	Memorial Day, 5/26 HW 3 Due Fri 5/30
5	Mon 6/2 – Sun 6/8	Chapters 8 & 9	Quiz 2 Due Mon 6/2 HW 4 Due Fri 6/6
6	Mon 6/9 – Sun 6/15	Chapters 12 & 13	HW 5 Due Fri 6/13
7	Mon 6/16 – Sun 6/22	Chapter 15	Quiz 3 Due Mon 6/16 Juneteenth, 6/19 HW 6 Due Fri 6/20 Quiz 4 Due Mon 6/23
8	Mon 6/23 – Sun 6/29	Chapter 16	HW 7 Due Fri 6/27

9	Mon 6/30 – Sun 7/6	Midterm Chapters 17 & 18	Checkpoints for Chs 1-6, 8, 9, 12, 13, & 15 Due Mon 6/30 Midterm Review Covering Chapters 1-6, 8, 9, 12, 13, & 15 TBD Midterm on Tues 7/1 at 5 pm (Chs 1-6, 8, 9, 12, 13, & 15) Independence Day, 7/4
10	Mon 7/7 – Sun 7/13	Chapters 20 & 21	HW 8 Due Mon 7/7 Quiz 5 Due Tues 7/8 HW 9 Due Fri 7/11
11	Mon 7/14 – Sun 7/20	Chapters 22 & 23	HW 10 Due Fri 7/18
12	Mon 7/21 – Sun 7/27	Chapter 25	Quiz 6 Due Mon 7/21 HW 11 Due Fri 7/25 Quiz 7 Due Mon 7/28 Checkpoints for Chs.16-18, 20-23, & 25 Due Mon 7/28
Finals Week	Tuesday, 7/29	Final Exam at 5 pm	LearningCurve Activities Due Mon 7/28 Final Exam Review – TBD Enjoy your break!

*Homework assignments are due on Fridays and quizzes on Mondays. Both course exams take place on a Tuesday, and the exam window will open at 5 pm. Review sessions will be the Monday before the scheduled exam.